
SECTION 5. HOUSEPARENTS/RESIDENCE INFORMATION

(Please check (x) appropriate box.) I would like to board with the following family:

HOUSEPARENTS

Name: _____

Address: _____ () _____
Street Address City/Town Province Postal Code Telephone

OR I would like to start at

STUDENT RESIDENCE

Name of Residence: _____

Name of Head Supervisor or Landlord: _____

Address of Residence: _____ () _____
Street Address City/Town Province Postal Code Telephone

SECTION 6. HOME/SCHOOL CO-ORDINATOR OR COUNSELLOR'S COMMENTS

(Confidential information should be written on an attached letter).

Signature: _____ Date: _____

SECTION 7. AUTHORIZING OFFICER'S COMMENTS

Date: _____ Signature of Authorizing Officer: _____ Approved: Yes No

SECTION 8. DISTRIBUTION

1. Student Services file 2. Finance 3. Other 4. _____

SECTION 9. PERSONAL INFORMATION

1. Full Name _____

2. Band: _____ 3. Treaty No.: _____ 4. Date of Birth: _____ / _____ / _____ 5. Usually live: _____
Year Month Day On Reserve Off Reserve

6. Social Insurance Number: _____ 7. Medical No.: _____ 8. Marital Status: _____

9. Maiden Name (if applicable): _____

10. Permanent Home Address: _____ () _____
Street Address/Reserve/City/Town Province Postal Code Telephone

11. Name of Parent(s) or Guardian: _____

Address of Parent(s) or Guardian: _____ () _____
(if different from permanent address) Street Address/Reserve/City/Town Province Postal Code Telephone

SECTION 10. REFERENCES

For students attending last grade at home community.

PRINCIPAL'S or TEACHER'S comments:

1. Attitude to studies: _____
2. Independent work: _____
3. General behavior: _____
4. Submits assignments: _____
5. Use and command of English language: _____
6. Attendance: _____
7. Skills, interests: _____
8. Additional comments: _____

Type of courses recommended and reasons:

Date: _____ Signature of Teacher: _____

Date: _____ Signature of Principal: _____

SECTION 11. ACADEMIC HISTORY

1. Last High School Attended: _____
Name of High School
Location: _____
Address Province Postal Code
Year: _____ Grade Level or Diploma: _____ Completed: _____

2. Other Educational Institutions Attended (start with most recent):

| Name | Location | Year | Course | Diploma |
|-------|----------|-------|--------|---------|
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

SECTION 12. AUTOBIOGRAPHY

Subjects liked: _____

Sports: _____

Hobbies: _____

REVISED STUDENT TRANSPORTATION POLICY

(September 12, 1989)

Effective immediately, all students under Keewatin First Nation Student Services sponsorship who are under the age of eighteen are required to travel with a mature and responsible escort from the original point of departure to their final destination for all special travel between home/school community and vice-versa. Special travel consists of the following:

1. From the student's home community to school community at the beginning of the school term in the fall.
2. From school community to the student's home community and return at Christmas.
3. From the school community to the student's home community at the end of the school term in June.
4. From school community to the student's home community and return for compassionate and bereavement leave at the request of parents and/or legal guardians.
5. From school community to the student's home community when the student has been discontinued from sponsorship.

It is Keewatin First Nation Student Services staff's responsibility to ensure travel arrangements, costs and escort's fee for services are provided for the above mentioned travel.

Councillors will inform parents and/or legal guardians in advance of the travel arrangements for their child/children. This information will be given by telephone where possible, and will be followed up in writing. The Home/School Co-ordinator with the Education Portfolio will also be notified.

Cousellors are responsible for making sure that escorts are reliable, dependable and informed. Counsellors are advised to have a contingency plan in all instances where humanly possible, ie: an alternate escort if the first is unavailable, revises planning due to inclement weather, etc.

The assigned escort will travel with the student to the student's home community.

When travelling by plane, train or bus, the student will be dropped off at the airport, train station or bus depot, where he/she will be met by the parent/legal guardian or the home/school coordinator, councillor with the Education Portfolio, Chief or approved delegate. If no one with authority is there to receive the student at the airport, train station or bus depot, the escort will take the student right to the student's home.

In this event the Home/School Coordinator will provide accommodations for the escort, until his/her return travel, if return travel is necessary.

When a taxi is used the escort will go right to the student's home.

The escort will provide a travel report if the travel arrangements were altered in any way.

For those students enrolled in the High School Program, who are eighteen years of age or older (18+), the need for an escort will be determined by the Education Counsellor on agreement with the parent/legal guardian, Home/School Coordinator, Counsellor with the Education Portfolio.

The Superintendent of Student Services will approve all travel only after he/she is satisfied that everything is in order to ensure that the student reaches home safely. The superintendent of Student Services must be notified immediately of any changes to the travel arrangements.

A copy of all correspondence pertaining to student travel will be provided to the Superintendent of Student Services and also to the Director of Education; the Home/School Co-ordinator and the Band Councillor/Education Portfolio.

SPRING BREAK, WEEKEND OR OVERNIGHT LEAVES - ALL ELEMENTARY AND HIGH SCHOOL STUDENTS.

Students wishing the above mentioned leaves must obtain written parental consent. If this is not possible, then a telephone call to the Residence houseparent or the Private Home Placement Parent must be made by the parent or legal guardian. Staff receiving parent's/legal guardian consent by telephone must have an independent witness present during the telephone conversation. The parent/legal guardian must also have a witness present when he/she is giving consent by telephone for weekend or overnight leaves for his/her child/children. Preferably, the witness for the parent/legal guardian would be the Home/School Co-ordinator or the Councillor with Education Portfolio if the Home/School Coordinator is unavailable. Parent/legal guardians must arrange to have a responsible adult or escort his/her child/children and must pay the escort's fee and travel costs. The student remains the responsibility of Keewatin First Nation Student Services until such time as a responsible adult escort as identified by the parent or legal guardian comes to pick up the student at the Keewatin Tribal Council Residence, the student's private home placement or the Keewatin Tribal Council Office, or counselling centre; Manitoba Indian Education Association, Dakota Ojibway Tribal Council, Swampy Cree Tribal Council, West Regional Tribal Council. It is the parents' responsibility to arrange and pay for their child/children's travel both ways with the student will not be allowed to go home.

A weekend leave extends from Friday, 11:30 pm, to Sunday curfew 10:00 pm. There will be no overnight leaves during a normal school week. In the event of a school holiday falling on a Monday or Friday, extended weekend leave will be allowed after the above criteria has been met. This means that if there is no school on a Friday, students may travel on Thursday after class but will return by Sunday weekend curfew. If there is no school on Monday, the student's weekend leave extends to Monday 10:00 pm.

Students who do not abide by this policy will be immediately subject to the following consequences:

1. At the first infraction, the student will forfeit his/her right to weekend or overnight leaves for a period of one month. The student will also be warned that should another incident occur, he/she will be sent directly home. A letter will be sent by the Superintendent of Student Services to the parent/legal guardian advising them of this infraction. Copies will be sent to the Director of Education, Home/School Co-ordinator and/or the Band Councillor with the Education Portfolio.
2. At the second infraction, the student will be sent directly home. The student will not be considered for sponsorship for the remainder of the semester and/or the existing academic year.

If a student reapplies after the remainder of the semester and/or existing academic year, his/her case will be assessed by a review committee. The review committee shall consist of the Education Councillor, Superintendent of Student Services, Director of Education and the Home/School Coordinator when possible.

INSTRUCTIONS

KFNSS Private Home Placement Form

Please read carefully. Failure to complete your application properly will delay processing of your sponsorship.

- a) Section 1, 2, 3, must be completed in full.
- b) Section 4 to read and signed by Parent or Guardian if student is 17 years old or less.
- c) Section 6 to be filled in by the Home/School Coordinator.
- d) Section 7 by the authorizing officer.
- e) Section 9, 10, 11, and 12 should be filled with as much detail as possible.
- f) (New Students) Section 10 is to be completed by the teacher, principal at your local school.
- g) Additional comments by the students, Home/School Coordinator, Counsellor or others can be made at the back of the form.
- h) Pages 3 and 4 is not for distribution. They will be detached and kept in confidence in the student's file at KTC. Students can have access to their own information on these two pages. Others must request this information in writing to the Superintendent of Student Services for his/her approval.
- i) You may detach this part of the form (instructions, requirements, and guidelines) and keep for your own information.

Further inquiries may be directed to your Home/School Coordinator or to a counsellor at the Keewatin First Nation Student Services.

The address is: Keewatin First Nation Student Services
102 - 83 Churchill Drive
Thompson, Manitoba
RR8N 0L6

Telephone: (204) 677-2341
Fax: (204) 677-0257

