

Keewatin First Nation Student Services  
Keewatin Tribal Council

**HOUSEPARENT APPLICATION**

**Instructions:**

- Fill out the Application for a Child Abuse Registry forms and Consent for Disclosure of Criminal Record Information form, one of each form per person (the Applicant and spouse of the applicant); and return these forms to the K.F.N.S.S. Counsellor. K.F.N.S.S will be responsible for the application fees.
- Page 1 & 2 are information for the houseparent(s)
- Page 3 is for the boarding student(s)
- Pages 4 to 10 are to be completed by the applicant and returned to the K.F.N.S.S. Counsellor

**KEEWATIN FIRST NATION STUDENT SERVICES**  
*(Keewatin Tribal Council)*

**Houseparent Information**

Houseparent(s) must be willing to accept responsibility in supporting the student(s) or student(s) success in school and must also encourage the student to participate in activities that may be beneficial for the student both academically and socially.

The prospective houseparent(s) should have the knowledge, understanding and an appreciation of Native culture in order to maintain a cooperative relationship with the student.

**Responsibilities**

The houseparent(s) are required to provide the students with the following:

- Adequate and comfortable sleeping arrangements, this is, rooms that are well lighted, heated and ventilated with adequate bedroom furniture.
- An area that is quiet, with a desk and good lighting where the student may study
- Well balanced and nutritious meals on a regular schedule
- Laundry facilities
- All necessary toiletries

In addition to the above requirements, the houseparent (s) should ensure that they practice the following suggestions:

- Display genuine interest and encouragement in the student's academics, extra curricular activities and the student's cultural background.
- Encourage the student to maintain contact with his/her family during the school term and facilitate visits if possible
- Maintain their objectivity when discipline is necessary and not resort to excessive punishment, at any time. Discipline is in the form of losing privileges and detentions.
- Ensure that the student attends classes punctually and as regularly as possible and also complete class assignments.

- Work in conjunction with the student (s) and K.F.N.S.S Counsellor before making a major decision regarding the students.
- Advise the student at the beginning of the year that you will be there for them should they ever need assistance or guidance.

**Student Guidelines While Under Private Home Placement**

1. Observe all house rules and maintain good manners
2. Observe the set family meal schedule and phone if they are not going to be home for meals
3. Observe curfew hours, (to be set by K.F.N.S.S Counsellor and Houseparent(s) and must be agreed to by Director of Education and Student Services, usually 10:30 P.M. on weekdays and Sunday nights and 12:00 midnight on Friday and Saturday, (8:00 – 9:00 for younger students)
4. Inform houseparent where they will be when leaving the house at night.
5. Not staying out overnight unless special permission is given. (Overnights are permitted Fridays, and Saturdays only – after permission from the student’s parent(s) is received).
6. Spend adequate time on homework to maintain academic progress and complete required assignments (preferably right after class/schools).
7. Keeping their room clean and neat and all personal belongings in order. (Student may be required to wash their own clothes, clean their quarters, etc.).
8. Not charge long distance phone calls where they are boarding, unless prior permission is granted by the houseparent(s).
9. Respect the guidelines and decisions of the houseparent(s).
10. a) Not use or abuse mind/mood-altering drugs/substances at any time.  
 b) Not to consume alcohol if under the 18 years of age (THIS IS THE LAW)  
 c) Not to abuse alcohol if they are over 18 years of age and observe houseparent(s) wishes if alcohol is not permitted in their home.

11. Give two week notice if change of home placement is required and obtain K.F.N.S.S. Counsellor's permission before moving (student are allowed to move only at the end of the month as their room and board is paid on the 15<sup>th</sup> of each month)

\*\*\*\* Exceptions to this are only considered in extra ordinary situations.

KEEWATIN FIRST NATION STUDENT SERVICES  
(Keewatin Tribal Council)

**HOUSEPARENT QUESTIONNAIRE**

**Personal Information:**

Name: \_\_\_\_\_

Spouse Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ Cell \_\_\_\_\_

Occupation: \_\_\_\_\_

Spouse: \_\_\_\_\_

**Home Placement Information**

Do you live in an apartment? \_\_\_\_\_ Bungalow? \_\_\_\_\_ Duplex? \_\_\_\_\_

How many bedrooms? \_\_\_\_\_

Have you boarded student(s) before? \_\_\_\_\_ For what agency? \_\_\_\_\_

\_\_\_\_\_

Would you prefer to board: Male \_\_\_\_\_ Female: \_\_\_\_\_

How many students would you prefer to board? \_\_\_\_\_

If you know a student you wish to board, please write the student(s) name and community. \_\_\_\_\_

How many children do you have living with you at present? Please give ages and grades.

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Will you be able to provide student with their own room (two K.F.N.S.S.S High school students can share a room) and an adequate study area in which he/she can work comfortably?

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***NOTE: The Keewatin First Nation Student Services Counsellor should be given the opportunity to inspect the prospective living quarters for the student(s).***

**Educational and Social Support**

State what you know about Keewatin First Nation Student Services

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Do you feel that you will have the time to take an active interest in your boarding student(s)' education as well as their general well being?

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If the student is experiencing academic, social or personal problems, would you be willing to help out the student if it is within your capabilities to do so?

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Do you feel you have enough knowledge of their cultural values (Aboriginal) of your boarders, to be able to deal effectively with any difficulties that may arise from time to time?

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Would you attend orientation sessions for Houseparents if they were made available?

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Would you like to see a relation's session implemented so that you and other Houseparents can express your ideas and concerns?

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What recreational activities does your family engage in?

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Would you be interested in doing any recreational or extra-curricular activities with your student(s)?

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Would you and your family be interested in participating or chaperoning K.F.N.S.S. student activities? (Picnics, Trips, Barbecues, etc.)

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**Intervention Situations**

What difficulties do you expect to encounter with your students?

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What positive things do you think you will accomplish with your boarding students?

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**What would you do if:**

You knew the student's class attendance was inconsistent?

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The student came home intoxicated and unruly in the early hours of the morning?

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The student came home one day deciding to call it quits and go back home?

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The student disregards some of the rules of your household, which he/she had agreed to abide by the beginning of the year?

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The student made a request of you for something that you feel is not apart of your responsibility as a houseparent?

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The student disregarded some of the rules given to you by Keewatin First Nations Students Services?



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You found out that your two boarding students did not get along together but, shared the same room?

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You found out that a member of your own family did not get along with your boarding students?

**General**

What background information would you like on a student before deciding to board him/her?

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What other responsibility other than the ones listed would you like to see changed or made compulsory either for you as a houseparent or for the student?

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Please provide additional comments or suggestions that you may have regarding Private Home Placement in the same provided below.

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